



TAMILNADU COUNCIL

OPEN AND DISTANCE LEARNING

Council Registered by Govt of Tamilnadu

An ISO 9001:2008 Certified Council

An Autonomous Council Registered with Planning Commission, Govt of India

VERIFICATION FORM FOR GOVT.SECT/EMBASSIES/PVT.SECT

Student Name in Capital Letters	
Father's Name	
Mother's Name	
Roll No.	
Enrollment No.	

Certificate Serial No.	Secondary(10th)	Higher Secondary(12th)
<input type="text"/>	<input type="text"/>	<input type="text"/>
Session	year	
<input type="text"/>	<input type="text"/>	
Date of Birth (for 10th class only)	If any other please writes the name of the class in the BOX	
<input type="text"/>	<input type="text"/>	

FEES DETAIL

Name of the Bank

Private

Regular

Draft No./Challan no

Amount

Date

Full Address & Phone No. of the Applicant :

.....
.....

City Dist State Pin code

Phone No

Signature of Applicant

Reason(s) for applying

Full Name and designation of Officer/Head of Company

.....
.....

Signature and Stamp of Applicant

stamp

Office Use Only

Case No.

Full Signature of attesting
authority

.....

Official
Stamp

Administrator signature

.....

IMPORTANT INSTRUCTIONS

1. Attach one photocopy each of certificates of all the Examination passed.
2. The full postal expenses for dispatch of Verification certificates shall be borne by the applicant only. Fees of verification certificate is Rs 500 and Postal charges are Rs 200.
3. These will be directly mailed to the concerned Address by the office within 21 working days from the date of receiving the completed application with full fee as per Council rules.
4. Bank Drafts for the full fee must be in favour of the TamilNadu Council Open and Distance Learning payable at Chennai
5. Applicant has to send Completely filled in Application Form in a thick Outer envelope of size 10 inch X 8.5 inch (25 cms X 21.5 cms) to the following Address through SPEED POST or Registered Post of India post only (Dispatch by any other mode or through Courier will not be accepted)

TamilNadu Council Open and Distance Learning
7, First Floor, Kundrathur road,
Porur, Chennai – 600 116.
TamilNadu.